

License _____
Street, City, State ZIP
Phone
Email

Your business name

RECEIPT

RECEIVED FROM **Client name**
Job address
Email
Phone

DATE PAID:

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
Existing window removal and disposal (each)			
Exterior door removal and disposal (each)			
Window rough opening framing (each)			
Insert replacement window installation (each)			
New construction window installation (each)			
Exterior prehung entry door installation (each)			
Sliding patio door installation (each)			
Rough opening air sealing and foam insulation (each)			
Window stool and apron trim installation (each)			
Door casing installation (per linear ft)			
Exterior door and window perimeter caulking (per linear ft)			

Subtotal

TOTAL PAID

PAYMENT DETAILS

Paid by: cash · check · card · bank transfer
Check # or reference: _____
Payment for: deposit · progress payment · final payment
Balance still owed: _____

TERMS AND CONDITIONS

This receipt records the payment shown for the invoice or quote named above. Installation is warranted for _____ years; windows and doors carry the manufacturer’s warranty. Any balance still owed is written under Payment details.